

**Application Form**

**2025**

**Allison Milner Memorial PhD Scholarship**

**For Research into Suicide prevention**

**Key steps**

1. Review the application guidelines
2. Review the application checklist
3. Complete application form ensuring that you have addressed all criteria
4. Please ensure to complete supporting documents
5. Submit the application and supporting documentation via the submission portal by   
   28th November 2025

**Key documents:**

1. Application guideline
2. Application form
3. Applicant resume
4. Primary supervisor resume
5. Letter of support from administering institution
6. Application checklist
7. Letter of involvement (if applicable)

**Key dates**

|  |  |  |  |
| --- | --- | --- | --- |
| **Application period** | **Open**  **Friday 3rd October** | **Close**  **Friday 28th November** | **Outcomes Announced**  **18th December** |

**Formatting requirements**

Applicants must:

1. Address all questions below using this template
2. Take note of word limits for each section. Supporting materials such as diagrams, graphs, tables and figures are not included in the wordcount, however it is advisable that these are limited to only those necessary for comprehension of the proposal.
3. Complete forms in Calibri 11pt
4. Use the file naming conventions below:

|  |  |
| --- | --- |
| **Document type** | **File naming convention** |
| a) Application | Application - First name Surname - Administering Institution |
| b) Applicant Resumes | PI Resume - First name Surname |
| c) Supervisor Resume | AS Resume – First name Surname |
| d) Reference | Reference - First name Surname |
| e) Letter of Support | Letter of Support - Administering Institution |
| f) Letter of Involvement (if applicable) | Letter of Involvement - Partner Organisation |

1. Supply supporting documents as separate files in Word or PDF format

Please ensure all document are uploaded as a single application via the portal located on the MATES website <https://mates.org.au/phd-scholarships>

**Enquiries**

If you have enquiries regarding the scholarship please contact Chelsea Byrne, at MATES in Construction Australia via email: cbyrne@mates.org.au

1. **Executive summary** *(300 word limit)*

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1. **How does you research proposal address the goal of suicide prevention in male dominated industries** *(300 word limit)*

**Key themes:**

* **Suicidality or psychological distress**
* **Cultural and psychosocial determinants of mental health within the workplace**
* **Reducing psychosocial hazards within the workplace**

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**3. The Applicant**

**Applicant details**

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| Position: |
| Title: |
| First name: |
| Last name: |
| Primary contact number: |
| Email address: |

*Note: Applicant’s resume required, see template Applicant Resume*

**Citizenship**

Are you an Australian Citizen?

Yes

No

If no, evidence that you have a legal right to work and reside in Australia will be required prior to being awarded the grant.

**4. The Administering Institution**

**Administering Institution details**

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| Institution name: |
| Institution address: |

*Note: A Letter of Support from the Administering Institution must be provided at time of application*

**Research Administration Officer (RAO) details**

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| Position: |
| Title: |
| First name: |
| Last name: |
| Primary contact number: |
| Email address: |

**Is the application being submitted by the RAO on behalf of the Applicant?**

* Yes
* No

**Primary Academic Supervisor details**

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| Position: |
| Title: |
| First name: |
| Last name: |
| Primary contact number: |
| Email address: |

*Note: Academic Supervisor’s resume required, see template Academic Supervisor Resume*

**5. The Partner Organisation** *(if applicable)*

**Partner Organisation details**

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| Organisation name: |
| Organisation address: |

*Note: A Letter of Involvement must be provided at time of application if the applicant will be partnering with an organisation for the duration of the research period*

**Partner Organisation contact details**

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| Position: |
| Title: |
| First name: |
| Last name: |
| Primary contact number: |
| Email address: |

**6. Proposed Research Project**

1. Research title (20 word limit)

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1. Brief synopsis of proposed research design including description, rationale, research objectives and question/s

(1000 word limit)

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**7. Responses to Selection Criteria**

* + - 1. **Quality of Research Design**

**Describe how the proposed research design – e.g. your objectives, questions, and methodology – is innovative** *(250 word limit)*

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**Describe the potential translational outcomes of the proposed research** *(250 word limit)*

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**Do you plan to consult with stakeholders in your chosen industry as you refine the design of your project? If so, what will the consultation process likely involve?** *(250 word limit)*

**How has lived experience influenced the research design?** *(250 word limit)*

1. **Feasibility**

**Describe how the project’s design, leadership and budget elicit confidence in the timely and successful completion of the research** *(250 word limit)*

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**Outline how the administering institution will provide a supportive research environment, including existing relevant research program(s) and infrastructure** *(250 word limit)*

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**Outline how strong academic supervision of the researcher and associated research will be provided**   
*(250 word limit)*

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**Describe the capacity of the research to be undertaken in adherence to COVID19 official public health guidance from relevant jurisdictions and the Commonwealth Government** *(250 word limit)*

***Please provide a letter of involvement from if a partnership organisation with this application if applicable.***

1. **Benefit and Collaboration**

**Describe how the completed project will produce significant new knowledge and/or innovative   
social and/or cultural benefit to the Australian community** *(250 word limit)*

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**Does the research project have the potential to provide information relevant to the MATES suite of programs? (Currently construction, mining, energy or manufacturing)** *(250 word limit)*

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**Describe to what extent the applicant will build collaboration(s) across research organisations and/or with other disciplines** *(250 word limit)*

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1. **Applicant**

**Provide evidence of applicant’s past academic performance** *(400 word limit)*

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**Outline the applicant’s ability in terms of time and capacity to undertake the proposed research**

*(250 word limit)*

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**What is the driving motivation that underpins the research proposal to be undertaken?** *(250 word limit)*

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1. **Ethics Approval**

Is ethics approval required for proposed research activities?

* Yes
* No

1. **Referee details**

A written reference from a recent employer or academic supervisor will need to be provided at time of application (attached in a separate word or pdf file). Please provide contact details below:

Referee details

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| Position: |
| Institution/Organisation: |
| Title: |
| First name: |
| Last name: |
| Primary contact number: |
| Email address: |

**Please complete the project budget on the next page.**

1. **Proposed Budget**

| **Item** | **Purpose** | **Amount ($)** |
| --- | --- | --- |
| **Applicant** | | | |
| **Salary** | | | |
| Year 1 |  | $ |
| Year 2 |  | $ |
| Year 3 |  | $ |
| **Cost of publishing in academic journals** | | | |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  |  |
| **Other** | | |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| **Administering Institution** | | | |
| **In-kind contributions** | | | |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| **Cash contributions** | | | |
|  |  | $ |
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|  |  | $ |
|  |  | $ |
| **Partner Organisation (if applicable)** | | | |
| **In-kind contributions** | | | |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| **Cash contributions** | | | |
|  |  | $ |
|  |  | $ |
|  |  | $ |
| **Sum total Allison Milner Memorial Research Funds requested** | | **$** |
| **Sum total Administering Institution contribution** | | **$** |
| **Sum total Partner Organisation contribution (if applicable)** | | **$** |
| **Grand total** | | **$** |